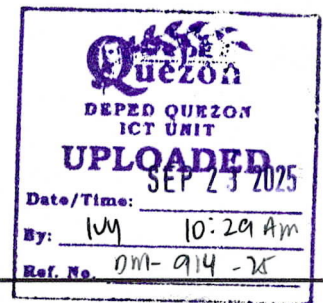




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



16 September 2025

DIVISION MEMORANDUM
DM No. 914, s. 2025

**DIVISION TRAINING ON COMPETENCY ENHANCEMENT FOR NEWLY HIRED
MULTIGRADE TEACHERS: STRENGTHENING INSTRUCTIONAL CAPACITY**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
Head Teachers, Master Teachers, Key Teachers
All Others Concerned

1. In pursuit of the Department of Education's commitment to provide quality, inclusive and equitable learning opportunities to all, this Division shall conduct **"Division Training on Competency Enhancement for Newly Hired Multigrade Teachers: Strengthening Instructional Capacity"** on **October 3-5, 2025** within Lucena City. This is in line with Project SHINE (Strengthening Holistic Instruction to Nurture Teaching Empowerment). The venue will be announced in a separate memorandum.
2. The training aims to:
 - a. equip the newly hired MG teacher-participants with understanding on the concept and information about Multigrade Program in Philippine Education (MPPE);
 - b. revisit, review, and contextualize the content of Multigrade Budget of Work (MG-BOW);
 - c. gain in-depth understanding of the content of Multigrade Daily Lesson Plan (MG-DLP);
 - d. design and demonstrate Multigrade Daily Lesson Plan (MG-DLP) and Multigrade Lesson Plan Integrating Information Communication, and Technology (ICT); and
 - e. demonstrate lessons in multigrade setting using Multigrade Daily Lesson Plan (MG-DLP).

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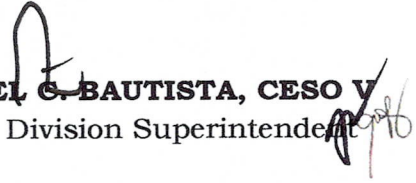


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3. Attached is the list of participants that can be found in Enclosure 1. They are expected to be at the venue on Day 1, October 3, 2025 (Friday) and the opening program will commence at 1:00 in the afternoon. First meal to be served is dinner of Day 1 - October 3, 2025, and the last meal is afternoon snacks of Day 3 -October 5, 2025.
4. Each participant shall bring their own laptop for the workshop and other related activities.
5. Each participant is advised to register on or before October 3, 2025, through this link:
<https://tinyurl.com/dtceNewMG>.
6. Compensatory Time-off (CTO) be granted to the participants in lieu of the training day/s that will fall on either holidays or weekends in accordance with the CSC and DBM Joint Circular Number 2, s. 2004.
7. Accomodation, food, and other incidental expenses shall be charged against the Provincial Special Education Fund (SEF) while travelling expenses can be charged against MOOE and any available Local funds subject to the usual accounting and auditing rules and regulations.
8. For further information and inquiries, you may contact EPS WALTER F. GALAROSA at walter.galarosa@deped.gov.ph or you may call at cp number 09175588919.
9. Immediate dissemination and compliance to this Memorandum is highly desired.


ROMMEL G. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/wfg/09/16/2025

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Enclosure to DM No. 914, s. 2025

**DIVISION TRAINING ON COMPETENCY ENHANCEMENT FOR NEWLY HIRED
MULTIGRADE TEACHERS: STRENGTHENING INSTRUCTIONAL CAPACITY**
October 3-5, 2025

LIST OF PARTICIPANTS

No.	Name	School	District
1	Maricris J. Fajardo	Ilayang Kinagunan ES	Agdangan
2	Jonalyn C. Pamesa	Sto. Nino ES	Mauban South
3	Marieper N. Cristo	Cagsiay III-Annex ES	Mauban South
4	Carmina L. Calleja	Cagbalete I ES	Mauban South
5	Katrina R. Calvario	Cagbalete II ES	Mauban South
6	Veronica R. Rodelas	Lavides ES	General Luna
7	Lyra B. Puerta	Remedios II ES	Mauban North
8	Maritess V. De Asis	Biga ES	Gumaca East
9	Karen S. Piangco	Lagnig ES	Gumaca East
10	Jamaica Cetron	Cawayan ES	Gumaca East
11	Ivy C. Baes	Bantad ES	Gumaca East
12	Anjenette O. Penuela	Villafuerte ES	Gumaca East
13	May A. Madela	San Luis I ES	Guinayangan North
14	Rosavel F. Comentan	San Isidro Ibaba ES	Buenavista I
15	Royland C. Camacho	Yugno ES	San Andres
16	Cassandra Mae A. Falculan	Malabahay ES	Macalelon
17	Alexander A. De Leon	Tagumpay ES	Real
18	Edessa S. Palacio	Bagumbungan ES	Pagbilao II
19	Meah Joy C. De Villa	Pugo Primary	San Francisco I
20	Melissa O. Esquillo	R. Sasot ES	Quezon
21	Fatima B. Samson	Del Pilar ES	Quezon
22	Paul Mar T. Quiogue	Cunalum ES	Calauag West
23	Jennylyn L. Odonon	Kinamaligan ES	Calauag West
24	Jessa F. Ambrosio	Angelo ES	General Nakar I
25	Hazle Ann F. Potencia	Cablao ES	General Nakar I
26	Vladimir S. Morilla	Lagmak ES	General Nakar I
27	Margie L. Flora	Makalya ES	General Nakar I
28	Mary Rose A. Quierre	Mabagkoy ES	General Nakar I
29	Ronald Q. Astejada	Malining ES	General Nakar I
30	Jhon Russelle Baldoz	Tatawiran ES	General Nakar I

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31	Wenilyn M. Escobar	Bucal ES	Calauag East
32	Leanne A. Pasumbal	Bucal ES	Calauag East
33	Fierry Joyce L. Quario	Lainglaingan ES	Calauag East
34	Venzon J. Paylandy	Mano ES=Annex	Tagkawayan I
35	Jeanny M. Suarilla	San Roque ES	Tagkawayan I
36	Melben O. Alano	Pinaninding ES	Padre Burgos
37	Sherryl Ann e M. Gurango	New Little Baguio ES	Infanta
38	Sheryll Z. Cuballes	Miyunod ES	Infanta
39	Shayne Robegine B. Miras	Miyunod ES	Infanta
40	Sheena J. Balong	Tagumpay ES	Real
41	Ailyn D. Patiag	Siaian ES	Buenavista II
42	Mary Grace R. Aguilar	Dinigman IS	General Nakar II
43	Jhonpol Joseph V. Dayto	Dadyangaw ES	General Nakar II
44	Jennyfer Torres	Masanga ES	General Nakar II
45	Jalyn Tena	Loilo ES	General Nakar II
46	Jefferson Leynes	Sablang ES	General Nakar II
47	Sarah Jean A. Navarro	Mabini ES	Unisan
48	Adelyn A. Silva	Rizal ES	Unisan
49	Kristina Alexa A. Macaraig	San Roque ES	Unisan
50	Geneth Zoleta	Bonifacio ES	Unisan
51	Roxan M. Englatierra	Villaminda ES	Lopez East
52	Louise Adeline P. Villapando	Don Marcos Villegas Sr. ES	Lopez West
53	Phoebe Kates A. Torres	Ilayang Ilog B ES	Lopez West
54	Krizza Mae V. Ramos	Santa Elena ES	Lopez West
55	Sarah Thea D. Rivera	Caldong Resettlement ES	Sampaloc
56	Norgielyn P. Das	Apasan ES	Sampaloc
57	Kristine Joy L. Encontro	Apasan ES	Sampaloc
58	Arjay Zubia	PASDA	Sampaloc
59	Darlen Jane Abeja	Alupay ES	Sampaloc
60	Allyzza Dawn O. Merenciano	Don Marcos Villegas Sr. ES	Lopez West
61	Mary Ann A. Lisay	Ilayang Ilog B ES	Lopez West
62	Angelica B. Carreon	Santa Elena ES	Lopez West
63	Jamaica S. Canales	San Andres Bundok ES	Atimonan II
64	Marilyn M. Mesa	Montes Balaon ES	Atimonan II
65	Anjellei V. Resugenio	Mabini ES	Unisan
66	Anjeanette L. Vernas	Manato ES-Annex	Tagkawayan I

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67	Kim G. Lorredo	Malabahay ES	Macalelon
68	Jeorilyn S. Omelgo	Yugno ES	San Andres
69	Angelica H. Garcia	Ilayang Kinagunan ES	Agdangan
70	Crislen Q. Lopamia	Munting Parang ES	Tagkawayan 2
71	Melanie Bagapuro	Bosigon ES	Tagkawayan 2
72	Jamica U. Francisco	Sumalang ES	Lopez East
73	Carissa Jaica V. Montes	Sumalang ES	Lopez East
74	Cynhia R. Cleofe	Sintones ES	Guinayangan South
75	Shierwin Jude E. Zubieto	Sta. Maria ES	Guinayangan South

Speakers/TWG:

1. WALTER F. GALAROSA – SDO – Quezon
2. LEO I. ETORNE – Atimonan I District
3. WELLA MALORY M. ARMENTA – Pitogo District
4. RONIEL M. FLORANTE – Real District
5. JERIC V. PRUDENTE – Real District
6. RONEL D. OSENA – San Andres District
7. AMIEL R. SARIO – Unisan District

Demonstration Teacher:

1. RAYMARK D. RONGALERIOS – Pitogo District

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